



Chestnut Lane School

Chestnut Lane Infant School

105 Chestnut Lane

Amersham

HP6 6EF

Telephone: 01494 727415

Facsimile: 01494 725969

Email: office@chestnutlane.bucks.sch.uk

Website: <http://chestnutlane.bucks.sch.uk>

Headteacher: Christine Plimsaul Cert Ed NPQH

23 January 2018

Dear Parents

LITTLE CHESTNUTS PARENT CONSULTATIONS

You will find below the arrangements for our consultations which will be held **on Tuesday 6th February (5.30pm to 9.00pm) and Thursday 8th February (6.30pm to 9.00pm).**

The consultations will be for **15 minutes per child**. If you have issues which will require more than 15 minutes, please arrange a separate meeting with your class teacher. Please complete the section on the reply slip regarding the areas you would like to discuss. After the meeting you will receive a pupil progress page outlining your child's strengths and their next steps. It is important that you **arrive on time** for your consultation in order that the evening runs smoothly for everyone. **We would appreciate it if you could attend without your child/ren.**

The consultations will be held in the hall. The classrooms will be open if you would like to look at your child's work and see the class displays. It is advisable to go and look at your child's work **before** the appointment time agreed. All staff will be arranged at tables around the hall with a designated 'waiting area'. **Please note Mrs Turner will only be available on Tuesday 6th so if your child attends nursery only during Monday - Wednesday it would be advisable to book one of the Tuesday slots.**

Please fill in the reply slip and **return to the class teacher ASAP as appointments will be allocated on a first come first served basis.** We will make every effort to arrange an appointment that is suitable for you.

N.B Elangeni have kindly agreed to leave the gates between Chestnut Lane & Elangeni open from 6.00pm until 9.15pm.

Yours faithfully

C Plimsaul

Headteacher

To Little Chestnuts / Miss Hildreth & Mrs Turner

Please tick more than one box if you can.

Tuesday 6th February (with either Miss Hildreth or Mrs Turner)	5.30pm – 6.45pm	
	7.00pm – 7.45pm	
	8.00pm – 8.45pm	

Thursday 8th February (with Miss Hildreth)	6.30pm – 6.45pm	
	7.00pm – 7.45pm	
	8.00pm – 8.45pm	

Areas I would like to discuss during the consultation:

- 1)
- 2)

PUPIL'S NAME :

PARENT'S SIGNATURE : DATE :

