

Tapestry for Parents and Relatives: Web Browser Version Guide

Where to find Tapestry

To access the web browser version of Tapestry go to www.tapestryjournal.com or follow [this link](#) if reading a digital version of this guide.

Login Information



The screenshot shows the login interface for Tapestry. At the top is the Tapestry logo (a colorful grid) and the text 'TAPESTRY ONLINE LEARNING JOURNAL'. Below this are two input fields: 'Email address' and 'Password', both with masked characters (dots). A blue 'Log-in' button is positioned below the password field. Underneath the button is a link that says 'Having trouble logging in?'. At the bottom of the form are two buttons: 'Need help? Tapestry Tutorials' and 'New to Tapestry? What is Tapestry?'.

Your Username: This will be the email address used to register you on Tapestry, for example jparent@example.co.uk.

Your Password: You will receive an email that contains a link which you can follow to set up your own password and PIN number for Tapestry. This link will expire 30 days after it has been sent. If your link has expired or will not work for another reason, please contact the school office.



The screenshot shows the 'Set your new password' page. It features the Tapestry logo and the text 'TAPESTRY ONLINE LEARNING JOURNAL'. Below the logo, it says 'Set your new password'. There are two green checkmark messages: 'The password must be at least 10 characters long' and 'New Password and Confirm Password must match.'. Below these are two input fields: 'New Password' and 'Repeat New Password', both with masked characters and a PIN icon. A blue 'Submit' button is at the bottom.

Tapestry Browser Version Interface: Observations Screen

Children Tab: This takes you to the profiles of the children you are linked with

Filters Use these to refine what appears on this list. E.g. Observations with pictures, including comments etc

Author of the Observation

Child's Name

Your Username

Notifications

Add Observation: Use this button to add an observation

Observations: These are the observations made for your child. Click the title or picture to view the observation in full

The screenshot shows the 'Observations' tab selected. At the top right, the user's name 'Alan Johnson' is displayed. Below the header, there are navigation tabs for 'Observations' and 'Children'. A search bar is present above the list of observations. The list contains three entries: 'Chalk on the deck' by Alan Johnson, 'Making muffins at home' by Amanda Johnson, and 'Building towers' by Lewes Nursery Staff. Each entry includes a small image, a title, a date and time, the author's name, and a brief description. A '+ Add Observation' button is located in the top right corner of the list area.

Viewing an Observation

To view an observation, click on the observation title or thumbnail image of an observation on the 'Observation' page.

The screenshot shows the 'Observations / Gloop!' page. At the top, there are navigation buttons for '< Previous Obs' and 'Next Obs >'. The observation title 'Gloop!' is prominently displayed. Below the title, it states 'Authored by Leves Nursery Staff added 12 Apr 2019 11:19 AM' and 'Approved by Leves Nursery Staff on 12 Apr 2019 11:24 AM'. A user profile for 'Koby Johnson' is shown with a 'Like' button and '1 Like'. An 'Export' button is also visible. The main content is a photograph of four children and an adult sitting around a table, playing with a white, gooey substance (gloop) on a dark surface. Below the photo is a 'Notes' section with a yellow background containing the text: 'Robby, Elisabeth, Eira and Jackson all really enjoyed playing with the 'gloop' today, we made different shapes and they all took it in turns to explain what they were making.'

Next Obs: You can navigate to the next observation.

Notes: This is where you will see the written observation notes.



Making an Observation

Press the 'Add Observation' button on the observations page to add a new observation yourself. Please note, you must add a *title* and *select a child* in order to save the observation.

1) Select the child you are making the observation for. You will only see the children you are linked with here.

2) Give the observation a title.

3) (optional) In the 'Notes' section, write about what is happening.

4) (optional) Upload any photos or videos you would like to add. 'Add Files' and then 'Start Upload'

5) Click save!

Observations / Add Observation

Add Observation

Save

Observation

Children

Select Children

Title *

Notes

Options

Created *

05 Nov 2019 11:43 AM

Media

Drag and drop files here or use the **Add Files** button below

Add Files **Start Upload** **Delete Selected Media**

Click "Save" to save your observation and view it.
Click "Save & Add Another" to save this observation and immediately start adding another.

Save & Add Another **Save**