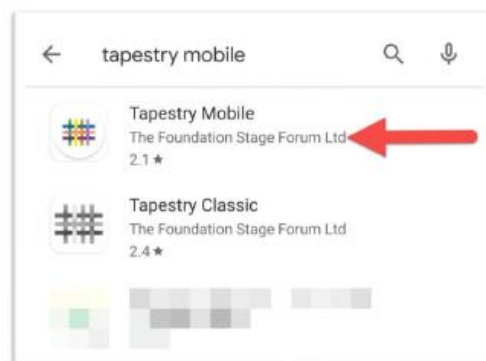
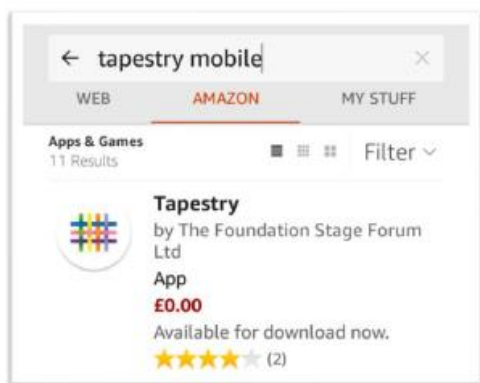


# Tapestry for Parents and Relatives: Android app Guide

## Where to find Tapestry

Download the Tapestry app via the Google Play store on your Android smartphone or tablet. Open the Play Store and search for 'Tapestry Mobile'.



If you are using an Amazon Kindle device, search 'Tapestry mobile' in the Amazon app store.

## Login Information

You will receive an email that contains a link which you can follow to set up your own password and PIN number for Tapestry. This link will expire 30 days after it has been sent. If your link has expired or will not work for another reason, please contact the school office. We advise you to set a secure password for your account.

After you have followed your link and set up a password, you can login on the app as follows:

- 1 – Enter the email address you asked us to register your account to.
- 2 – Enter the password that you have set-up.
- 3 – Tap the 'log in' button when you have finished entering your login details.



If you have got more than one child registered on Tapestry, you will be able to switch between their accounts after you have logged in.

## Main Tapestry Screen

This is the main Tapestry screen you will see after logging in.

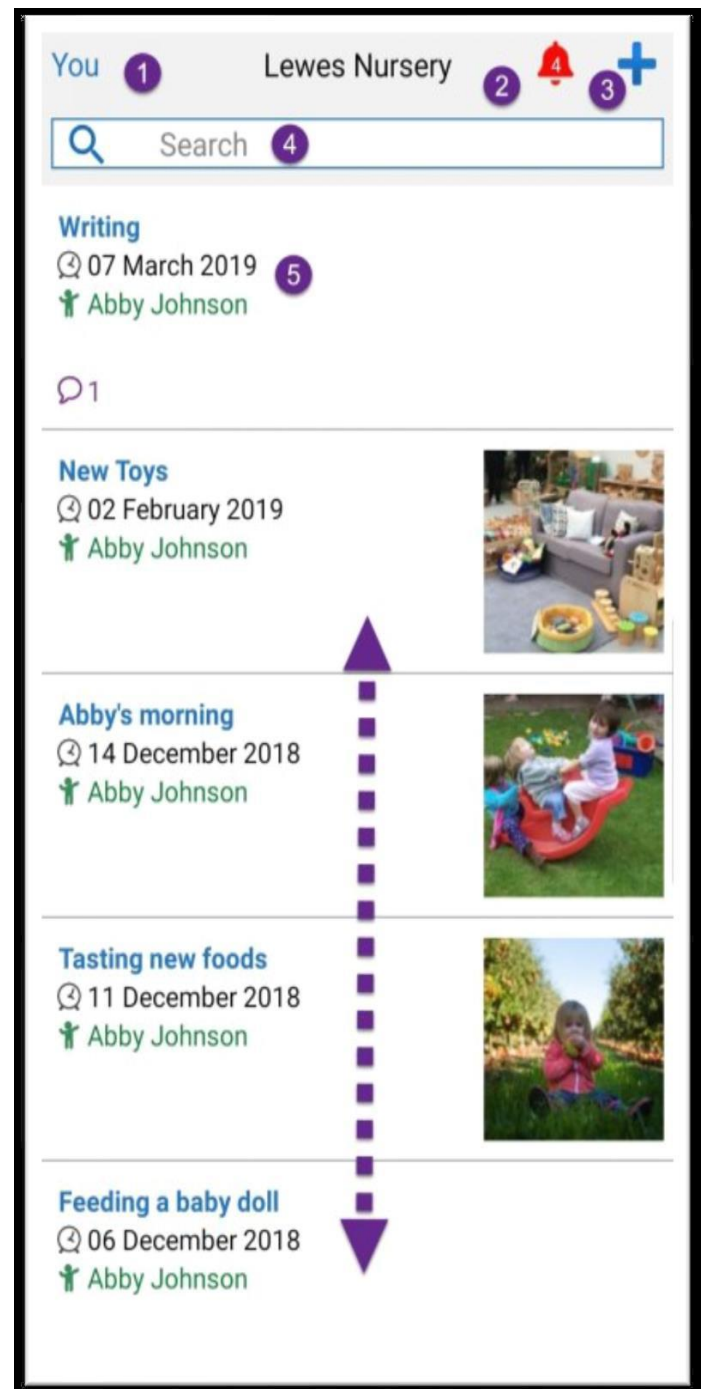
1 – **'You' button:** This takes you to the app settings and options. You can navigate to the lock screen, change your password or PIN, and adjust other app settings.

2- **Notifications bell:** This is visible when you have new notifications from us. This will mean there have been new observations uploaded that you can view.

3 – **Add observation button:** Tap the + button to create a new observation.

4 – **Search bar:** You can search for observations based on the title or content of the observation.

5 – **Observation list:** This is a scrollable list of all the observations of your child. Scroll up and down to view the different observations. Tap an observation that you wish to view.



## Viewing an Observation

Tap the observation you want to view on the main Tapestry screen, and you will be taken to the individual observation view. Press 'Back' to return to the main observation screen.

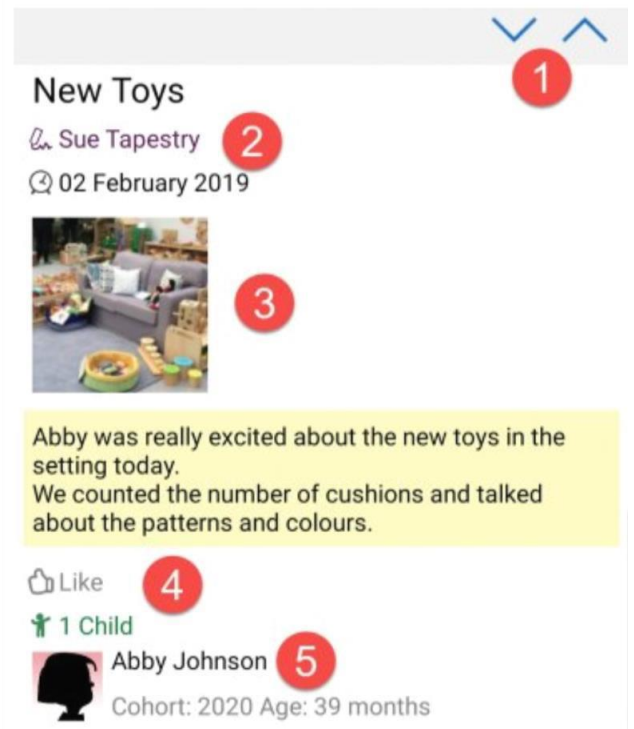
**1 – Next observation and previous observation:** Tap on the up or down arrow to switch between observations without having to return to the main screen.

**2 – Observation Author:** This will state which member of staff has created the observation.

**3 – Observation media:** You will see all attached photos and videos. Tap on the photo to view a larger version.

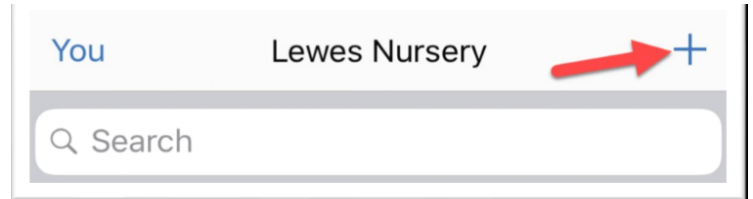
**4 – Like button:** Tap this to show you like the observation. Staff members will be able to see that you liked the observation.

**5 – Child information:** This will show which children are attached to the observation. Some observations are 'group observations' shared between several children. You will not see the names of children that your account is not linked to, but instead you will see a total number.



## App Settings

Tap on 'You' to access your Tapestry app settings. You can find this in the top left corner of the main Tapestry screen.



1 - **Lock screen:** This takes you to the app lock screen which secures Tapestry from other device users.

2 - **Log out:** This will log you out of your account.

3 - **Enable push Notifications:** You can enable push notifications for this device here.

4- **What we notify you about:** This shows you the notification types on Tapestry and what your preference is for each.

5 - **Change email:** If you want to change the email you use to login.

6 - **Change password:** Use this to change the password you use to login to Tapestry.

7 - **Change PIN:** You can select this option to change your PIN.

8 - **Save email to device:** This option will allow you to save (or remove) an email address so you do not need to enter it each time you login on this device.

9 - **Enable offline observations:** This allows you to enable/disable the ability to access the app on this device while offline. This will only appear when enabled by your child's setting.

10/11 – **Fingerprint login:** These options allow you to access Tapestry using your fingerprint on the PIN unlock page rather than entering your 4-digit PIN.

12 - **Delete local Data:** This allows you to delete any local data stored by Tapestry on the device you are using to access the app.

