



# Parent Profile

## Desktop Guide

[www.tapestry.info](http://www.tapestry.info)

# Celebrate every day

## Wherever you are



Welcome to **Tapestry** - the original and leading Childhood Education Platform for nurseries, childminders and schools to nurture partnerships with families and support children's learning and development.

This guide aims to familiarise you with the desktop version of Tapestry, so you can start sharing in your child's learning experiences.

You must have an active Tapestry profile before you can log in and use Tapestry. If you don't have a profile, please speak to your setting/school.

### ***The Tapestry Team***



[www.tapestry.info](http://www.tapestry.info)

# Tapestry on your desktop

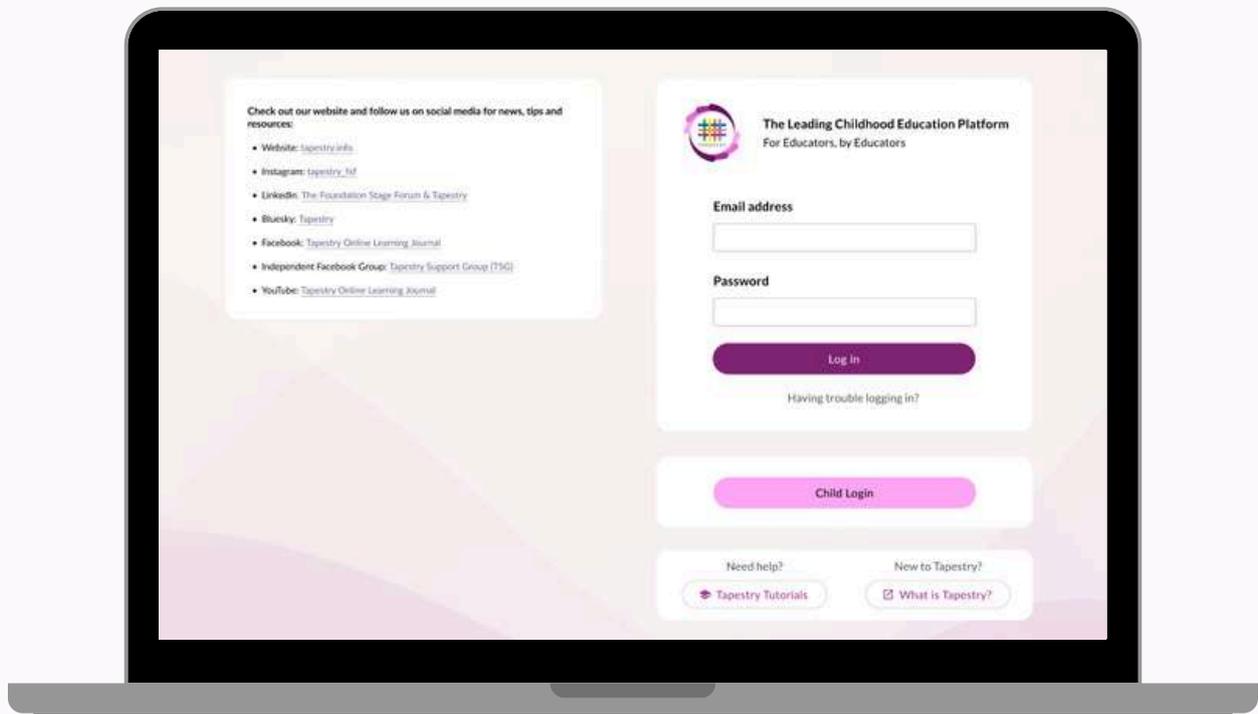
## For the full experience



### Access all the available features

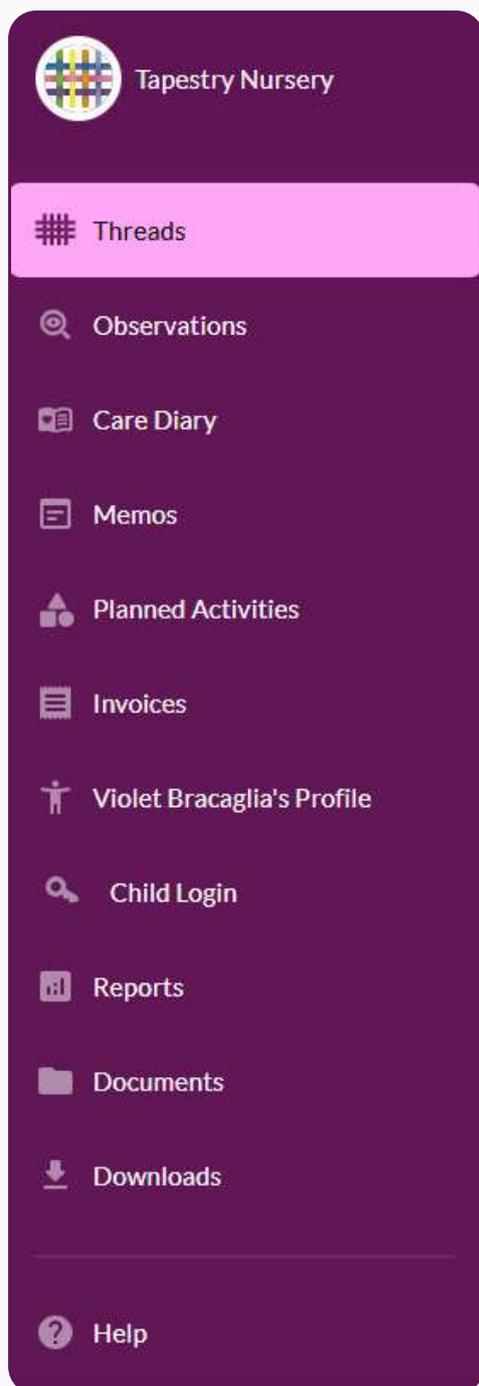
Whilst the Tapestry App is great for everyday on-the-go usage, the desktop version provides a few extras you might find helpful.

**Tapestry Tip:** Bookmark [www.tapestryjournal.com](http://www.tapestryjournal.com) to navigate to the login page quicker, and set up [multi-factor authenticator](#) for extra security.



# Tapestry on your desktop

For the full experience



## The left-hand side menu

Find your way around all the **features** and **settings**.

**Tapestry Tip:** If something that is mentioned in this guide doesn't appear on your menu, this means your setting/school **hasn't enabled the feature**. You can always talk to them if you think it would be helpful to use.

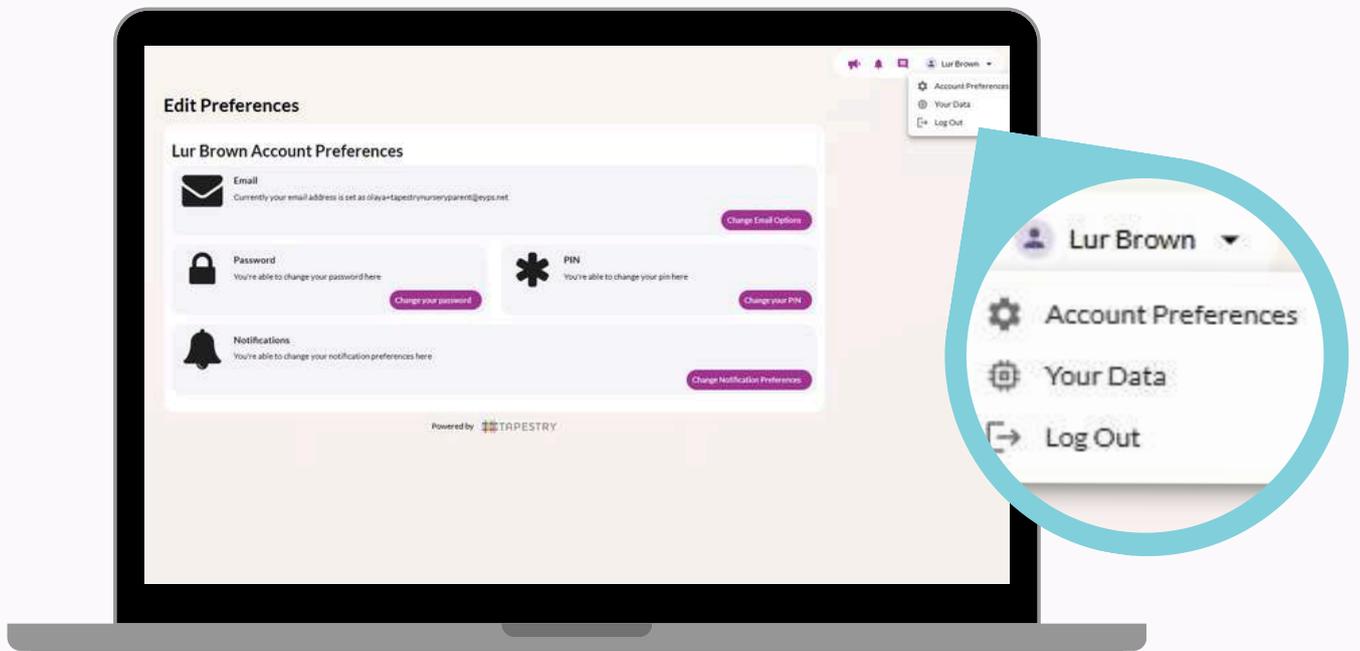
# Tapestry on your desktop

For the full experience



## ▼ Your profile drop-down menu

From changing your notification preferences to learning about how we protect your data - **this is where all the admin happens.**

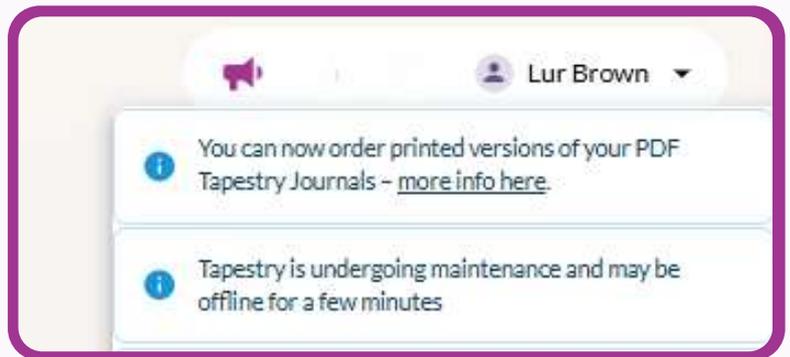


# Keeping you in the loop



## Announcements

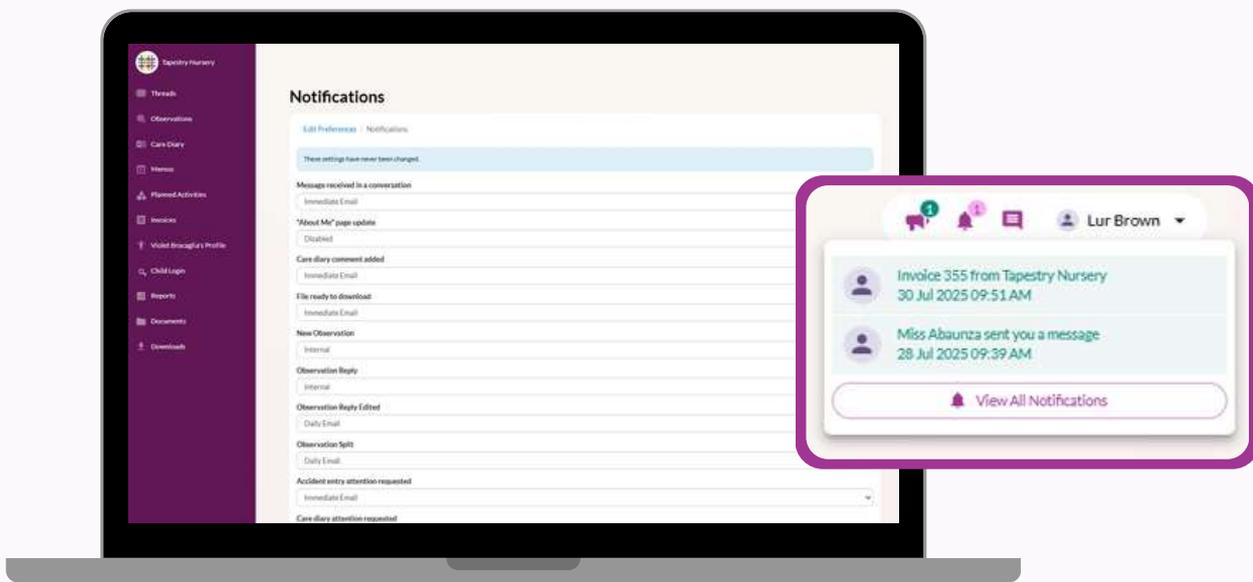
This is *our* way of communicating with you. Through Announcements we'll let you know about the information we think it's important you are aware of, such as new feature announcements.



## Notifications

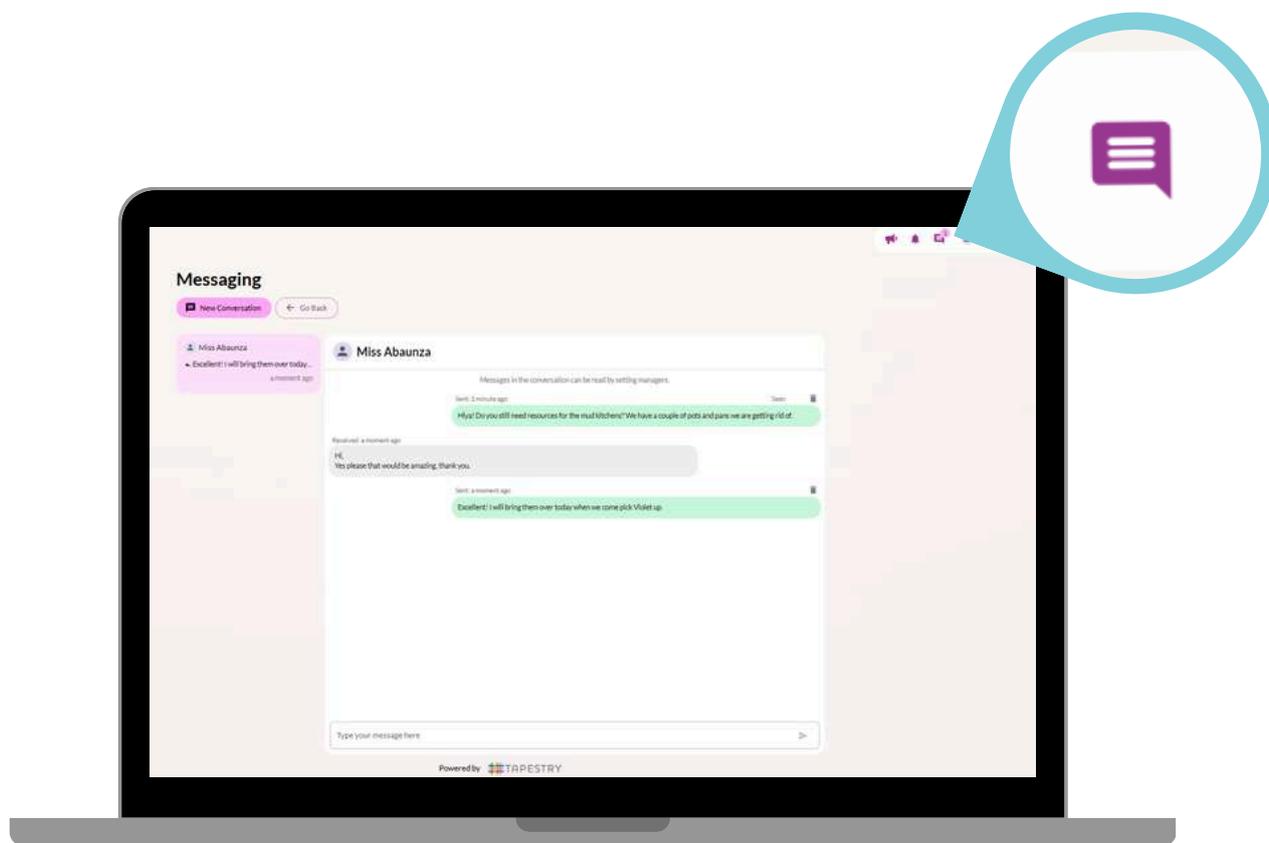
Be the first to know with **email**, **on-app** and **push notifications**.

**Tapestry Tip:** To manage your notifications, go to your profile drop-down menu and select 'Account Preferences'.



# Keeping you in the loop

## Messaging



### Messaging

Direct and secure messaging for everyday communications.

Receive **instant messages** throughout the day, and reach out to your child's educators whenever you need to. If you're in a rush or forget to tell them something, Tapestry is there to help.

**Tapestry Tip:** Find all your messages in the speech bubble icon on the top right-hand corner.

# A unique learning journey

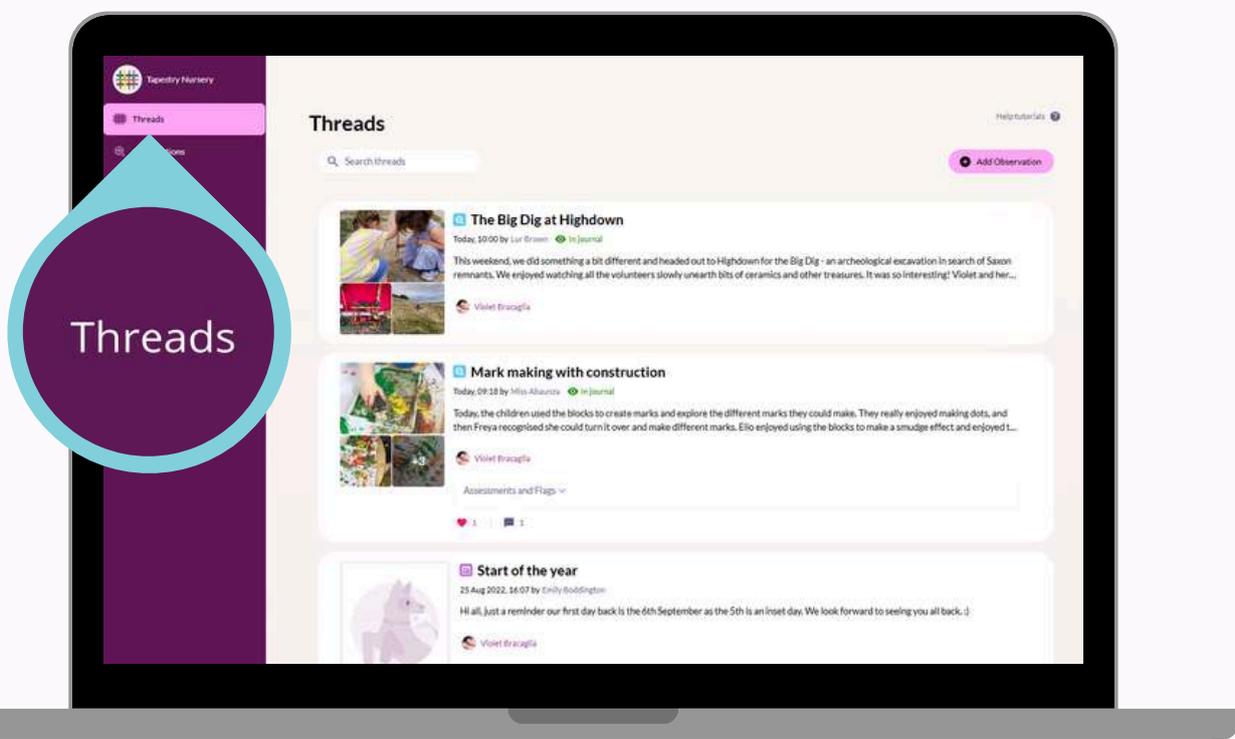
## Threads



### Threads

Think of Threads as your personal newsfeed — a single, scrollable timeline where you'll see all of your child's observations, activities, and any memos shared with you.

Use the search bar to quickly find a specific thread whenever you need.



# A unique learning journey

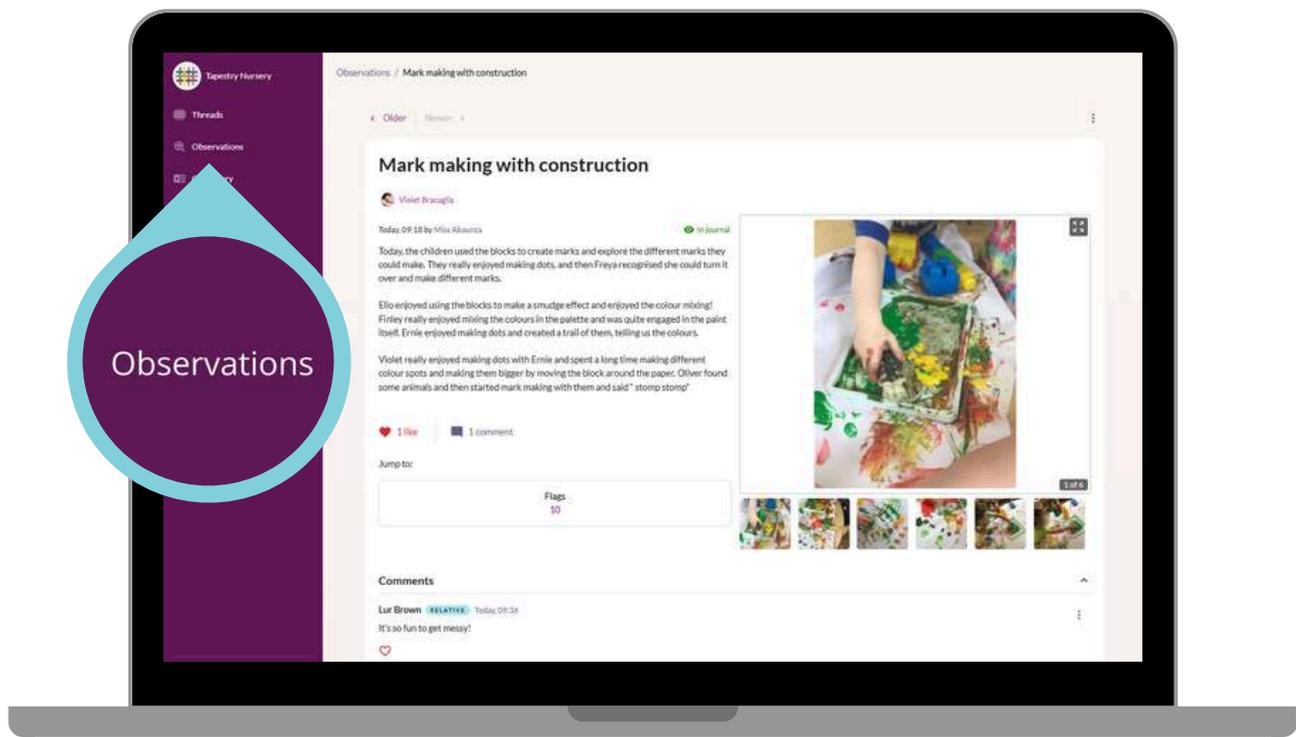
## Observations



### Observations

The next best thing to being there: observations are **words, photos or video clips** about what your child has been up to during their day, so you can chat with them about it later. And you can **add your own observations** about your child's experiences at home too.

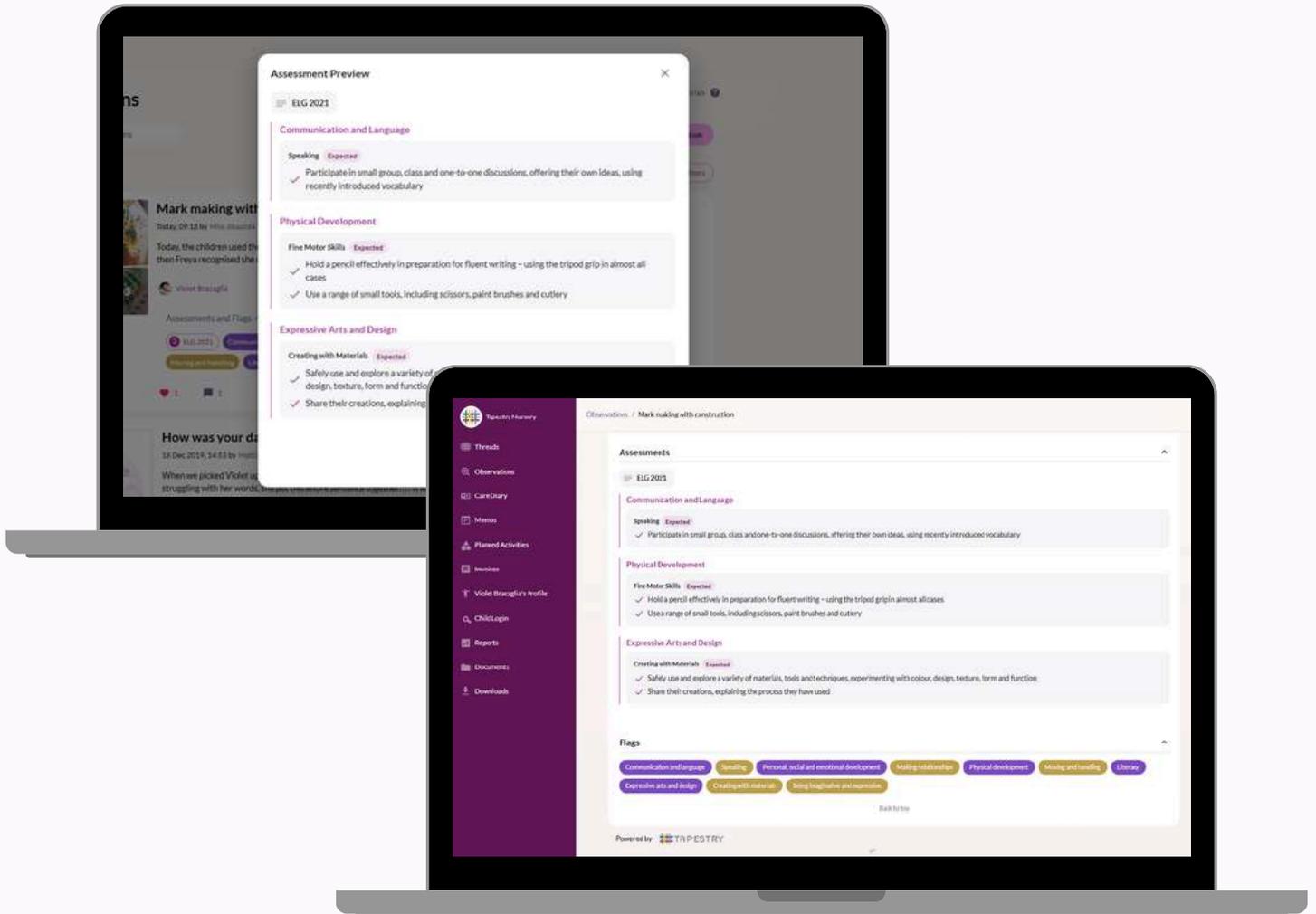
**Tapestry Tip:** Like and comment to engage with your child's educators.



Observations

# A unique learning journey

## Assessments



### Assessments

See their learning and development in all areas.

**Tapestry Tip: Don't focus on this too much!** What matters is that your child is being supported by both you and the setting.

# A unique learning journey

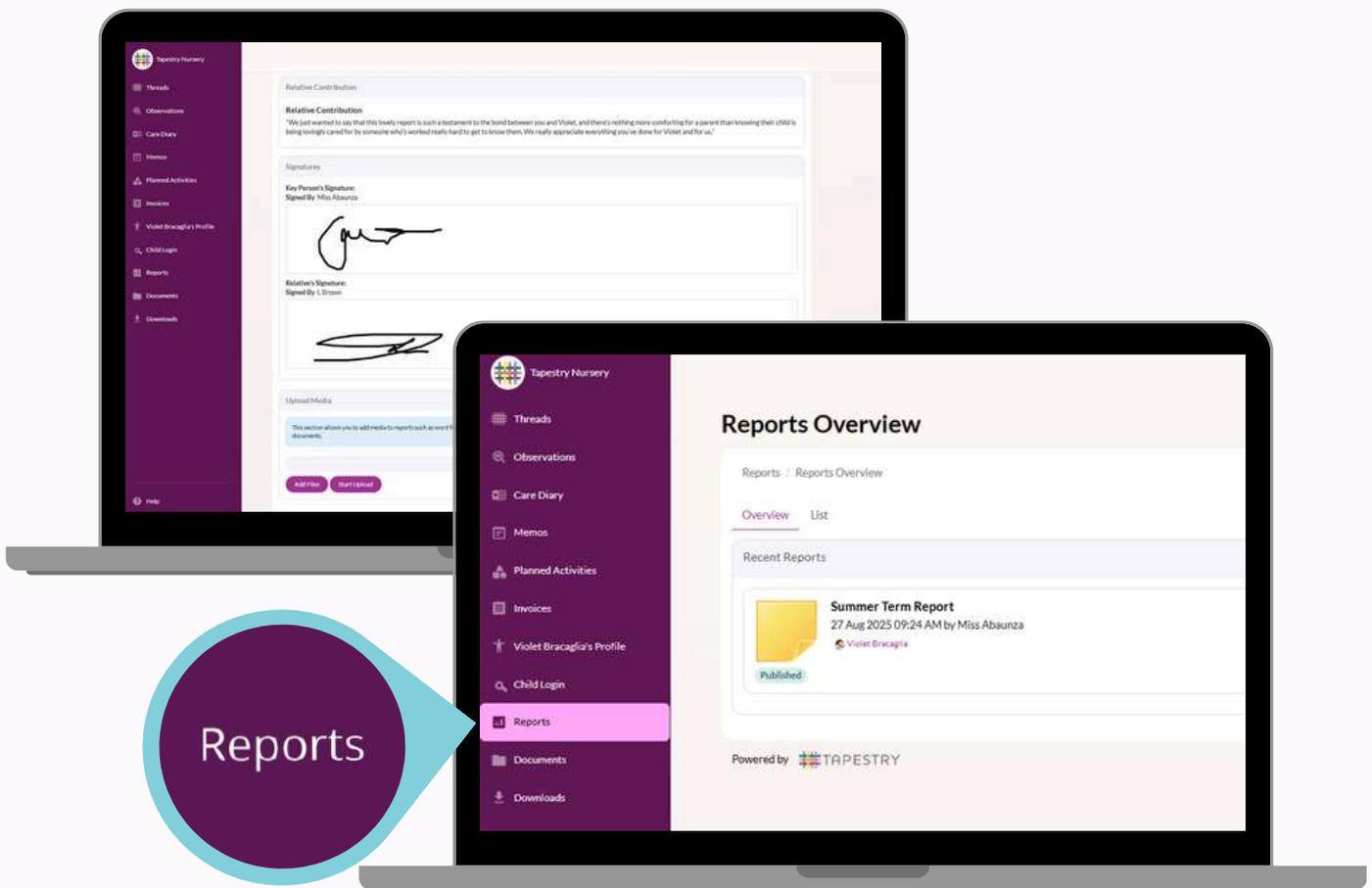
## Reports



### Reports

Read and sign your child's reports.

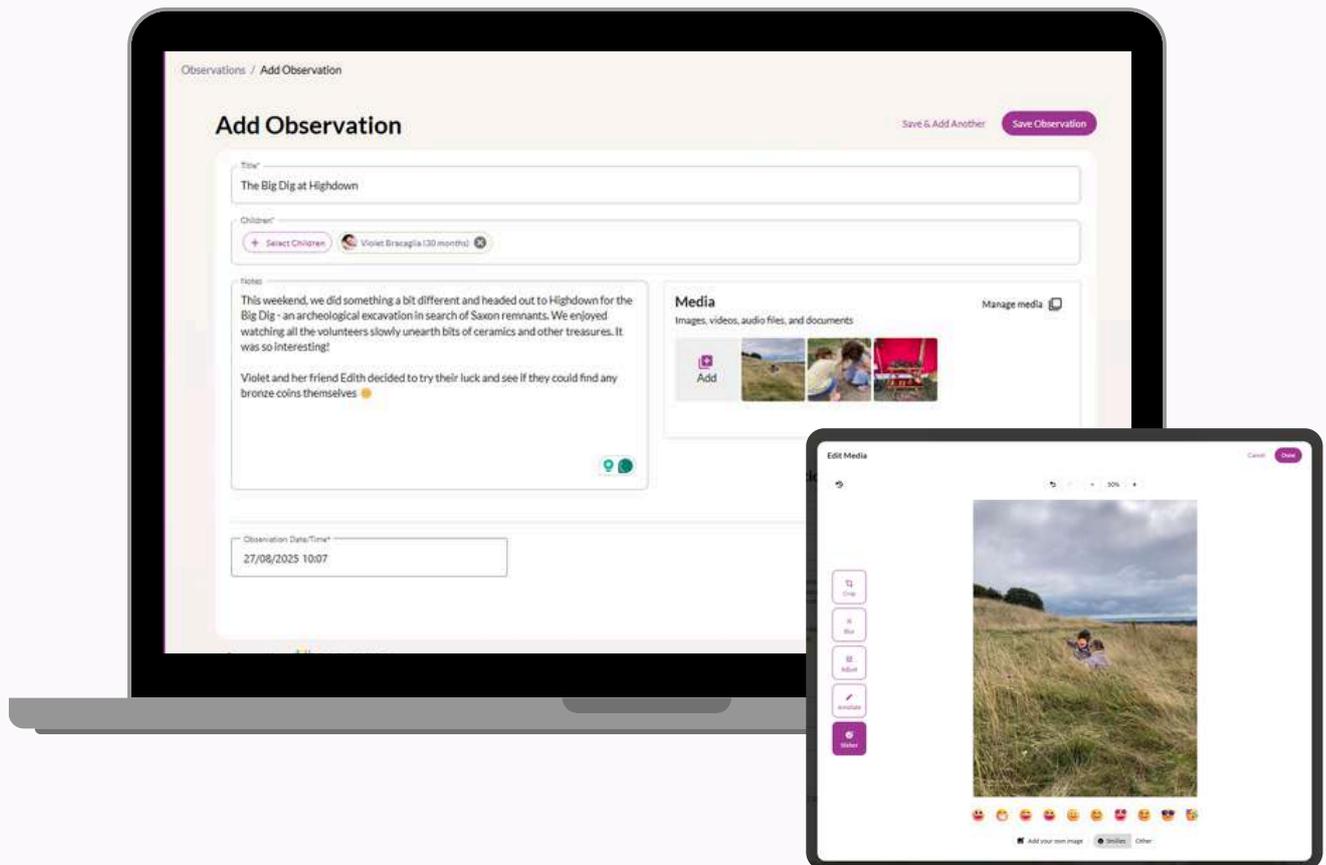
**Tapestry Tip:** Add your comments and upload additional documents - such as EHCP reports - to support your child's educators.



Reports

# Be part of it

## Parent observations



### Parent observations

Show educators what your child has been doing at home or out and about with you. This helps staff to get to know your child better.

**Tapestry Tip:** Tap on the '+ Add Observation' button on the Observations page to start a new observation.

**Tapestry Tip 2:** Blur faces and add fun stickers to your pictures to keep other children's privacy.

# Be part of it

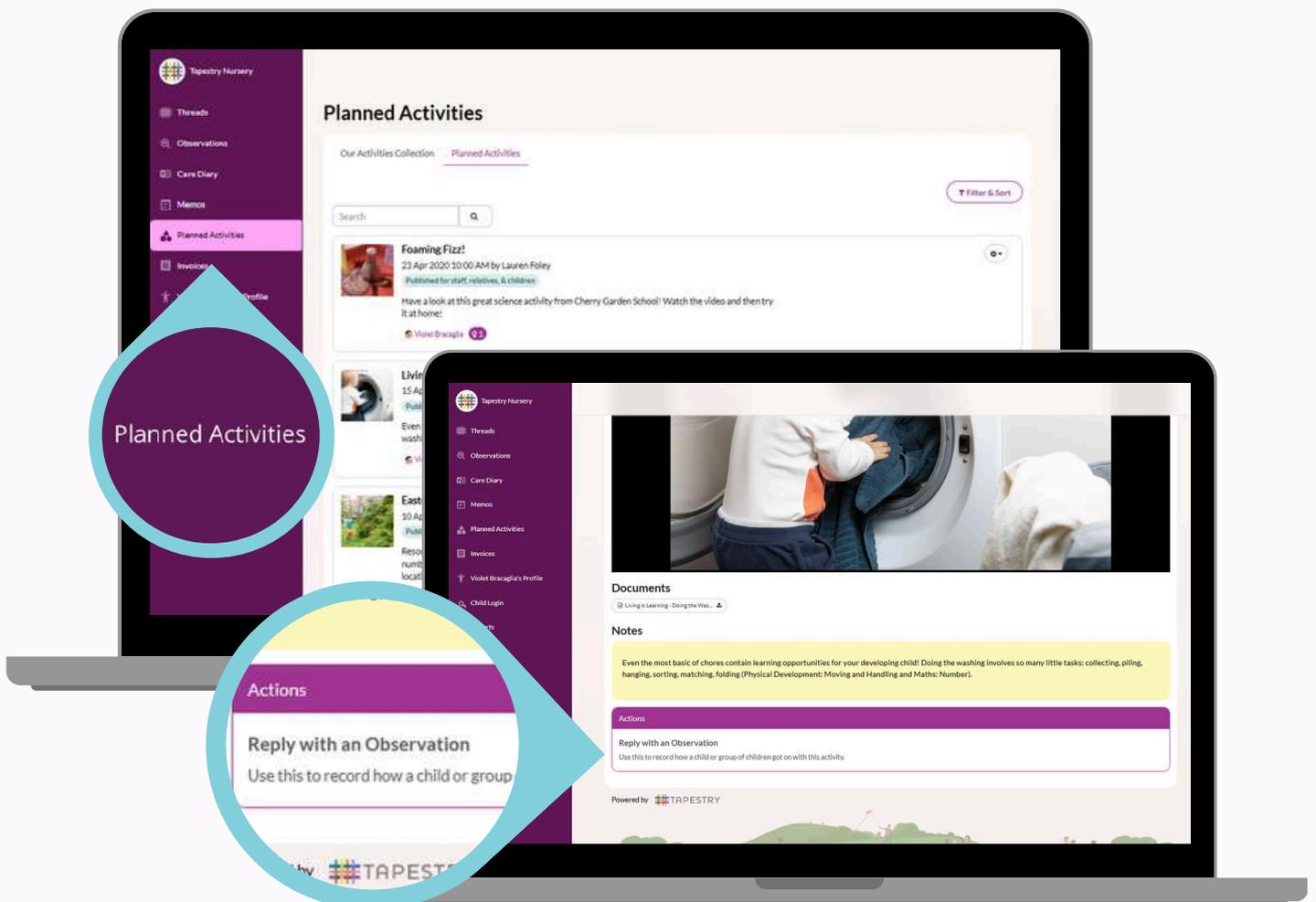
## Activities



### Activities

Explore playful learning at home with activity ideas provided by the setting/school.

**Tapestry Tip:** Ask questions, and **reply with an observation**, which will be added to your child's journal as a memory of their learning.



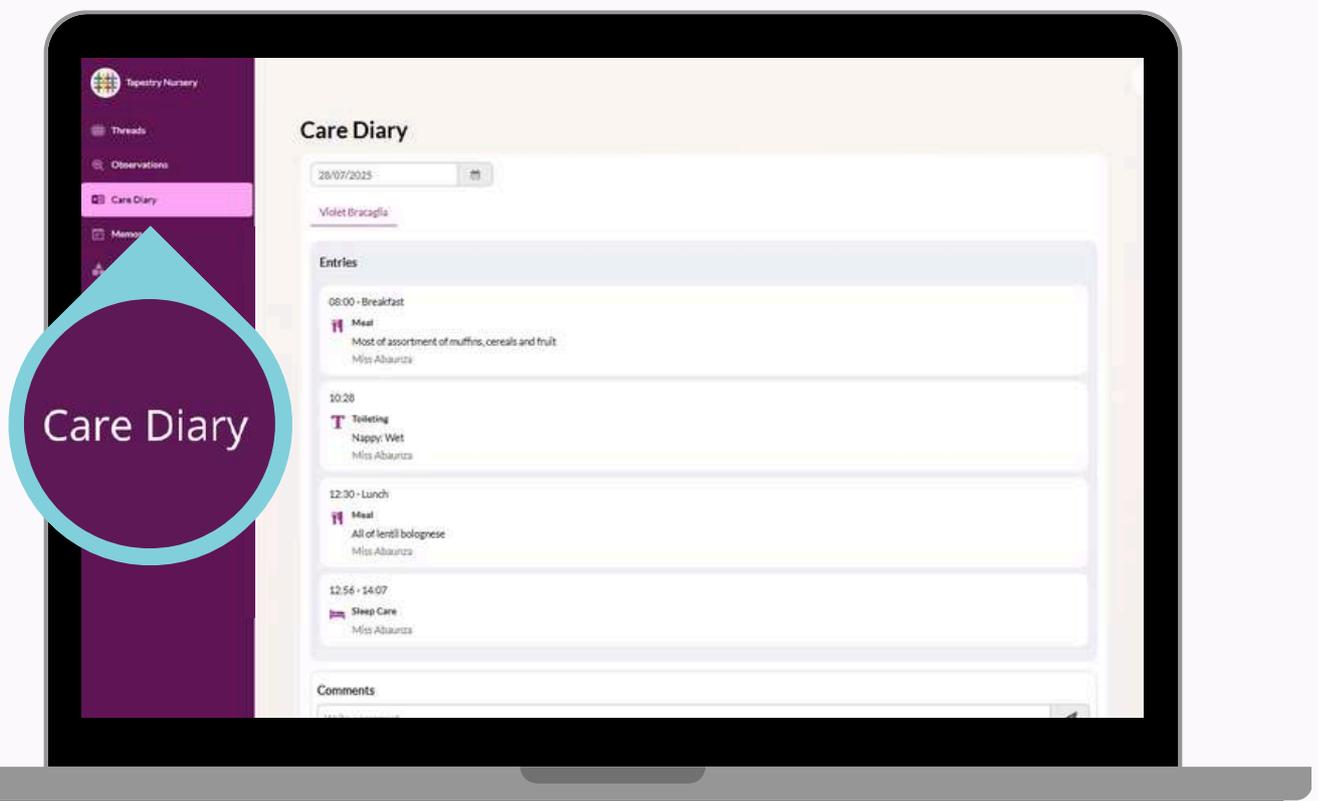
# Don't miss a thing Care Diary



## Care Diary

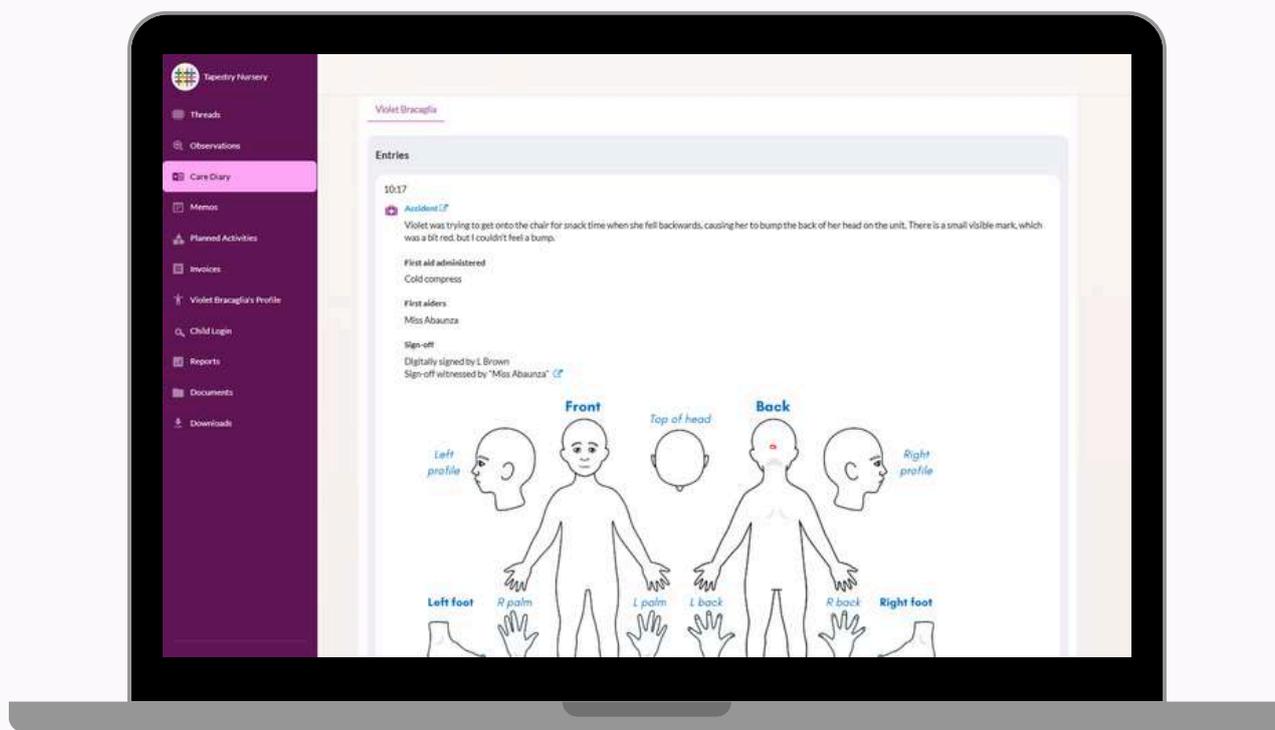
A parent's best friend.

Keep updated with a **timeline** of your child's **everyday care**. See how long they napped for and what they ate, so you can prepare for their return to you.



# Don't miss a thing

## Accidents



### Accident forms

Detailed accident reports and clear **body maps** to keep your mind at ease.

Once the setting/school has discussed your child's accident with you, the accident report will appear in the **care diary timeline**, so you can get back to it if you need to.

**Tapestry Tip:** Some settings choose not to use the Care Diary and only use the Accident Form feature. If this is the case, you'll find the Accidents area in the same place as the Care Diary area - just under a different name!

# Don't miss a thing

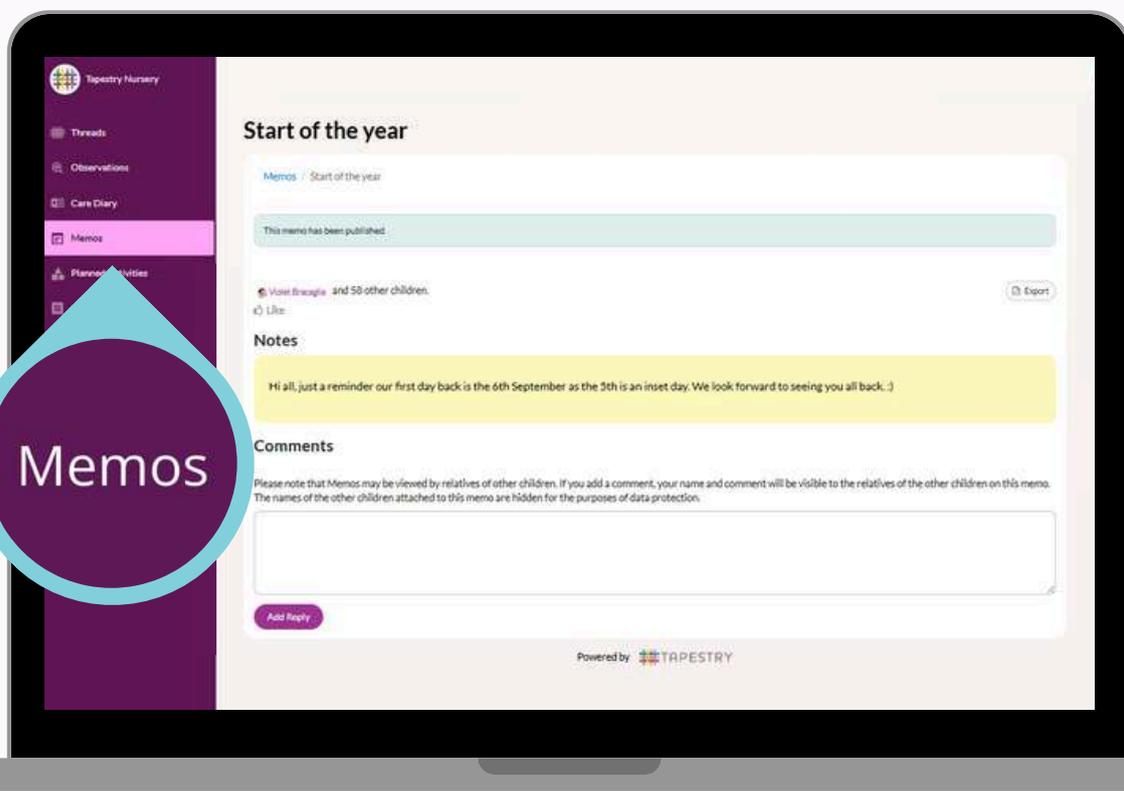
## Memos



### Memos

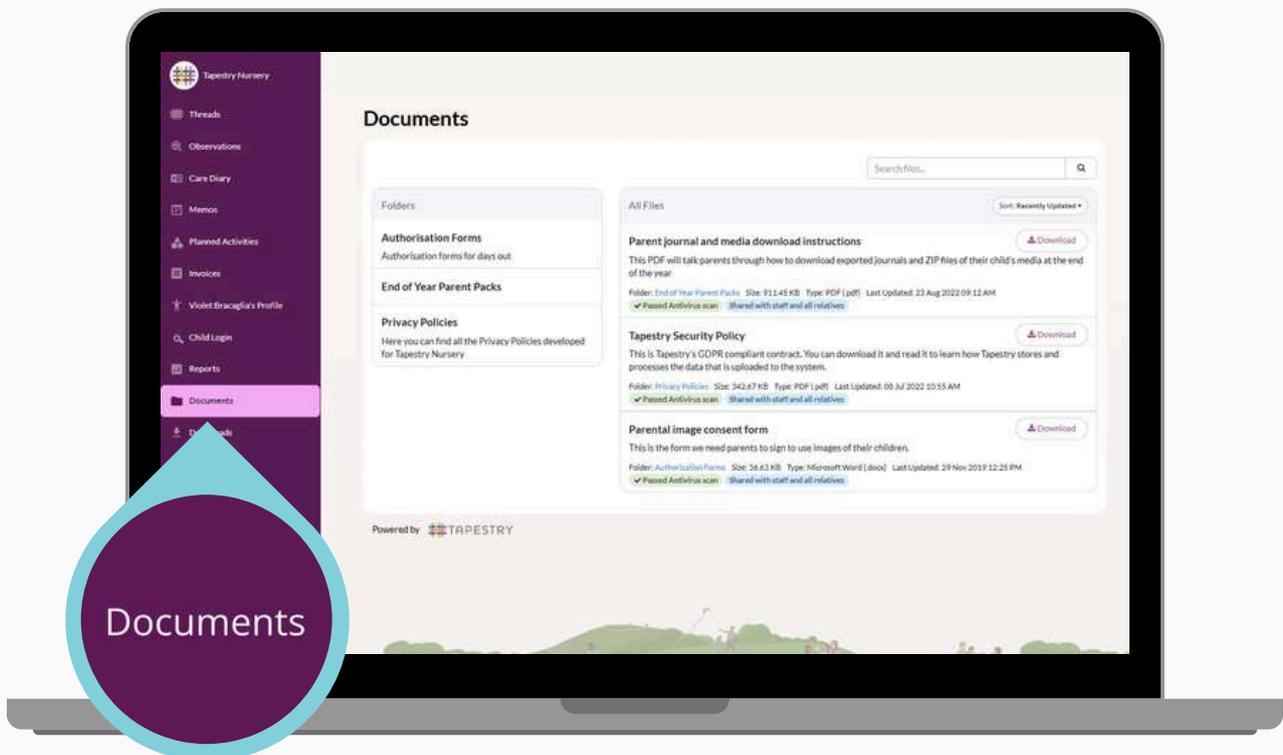
Keep in the loop of what is happening at the setting/school!

**Comment and like!**



# Don't miss a thing

## Documents



### Documents

The place to go for all the **important documents** shared by your setting/school.

This area might contain policies, weekly food menus, support guides, and any other important information you need to be aware of.

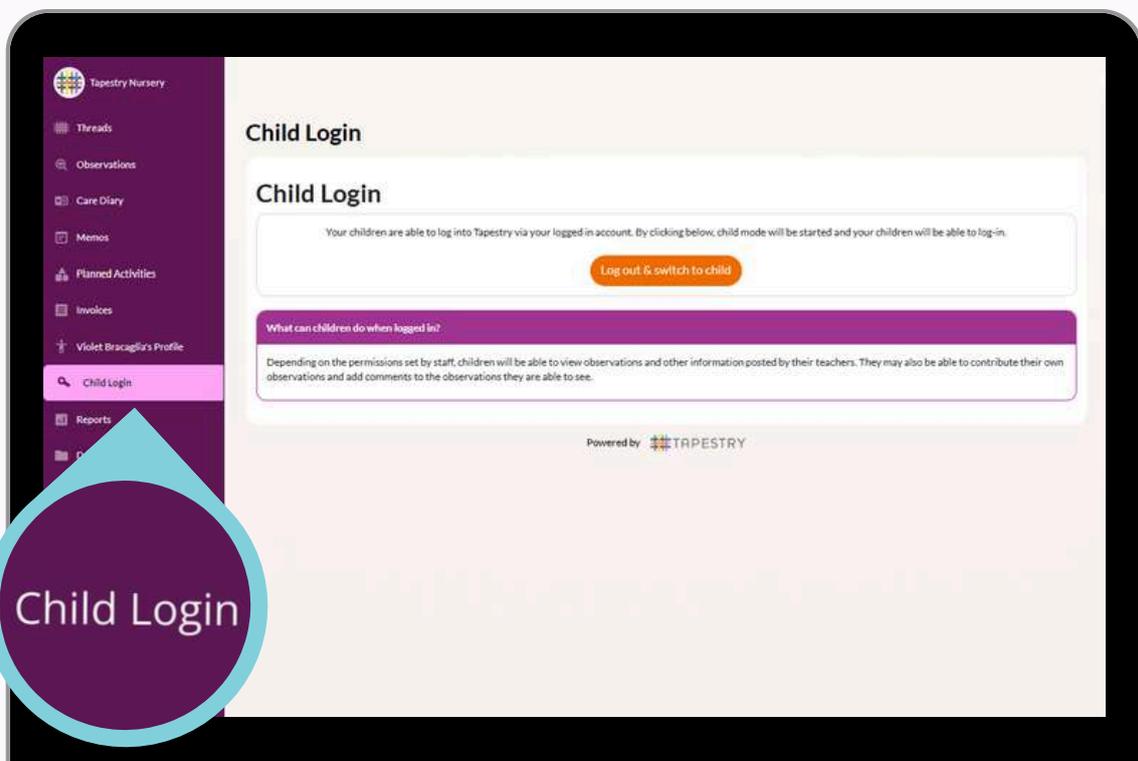
# For the older children

## Child Login



### Child Login

If your child's school or setting has enabled Child Login, you'll be able to help them set up access to their own profile from this area, just as you can in the current Tapestry layout.



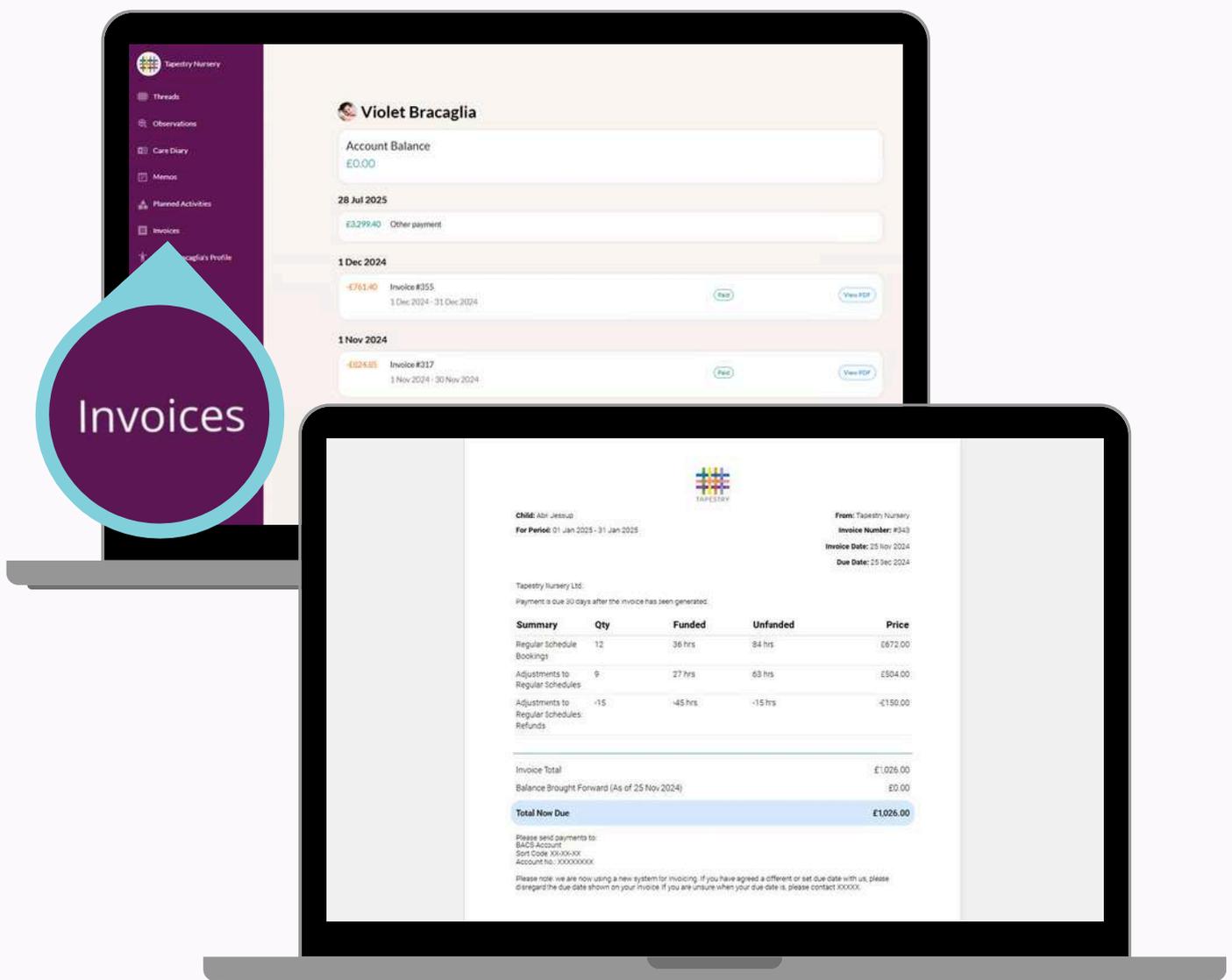
# Swift invoicing

## Clear and transparent



### Accurate to the penny invoices

Be notified of pending payments and access and download easy-to-read invoices, as well as all your past payments.



# All in one place



## Your child's profile

Take a quick glance at all their **observations, reports and activities**, and **generate a PDF copy of their learning journal** as a keepsake.

**Tapestry Tip:** Fill in their **About Me** so the setting/school can get to know your child better. This feature is optional for settings/schools, so you might not see it on your account - if you want to fill it in, talk to the setting/school.

The screenshot displays the Tapestry app interface for a child's profile. The main content area shows the profile for Violet Bracaglia, born 09 Feb 2023, aged 2 years, 6 months, and active. It lists recent observations such as 'The Big Dig at Highdown' and 'Mark making with construction', along with recent reports like 'Summer Term Report' and planned activities like 'Foaming Flizz'. A callout box highlights the 'Quick Links' menu, which includes options like 'Journal of Violet', 'About Me', 'Log child in on this device', and 'Create PDF of Violet's Journal'. Another callout box highlights the 'Child Profiles' menu in the sidebar, which lists various features like 'Threads', 'Observations', 'Care Diary', 'Memos', 'Planned Activities', 'Invoices', 'Children's Profiles', 'Child Login', 'Reports', 'Documents', and 'Downloads'.

# A beautiful keepsake Forever memories



A PDF version of your child's learning journal  
**[Export a copy of your child's learning journal](#)** and  
download to as many devices as you want to.

